

Town of Madison Fire Department
Explorer Post 2400
2120 Fish Hatchery Rd.
Madison, WI 53713
608-210-7261

MEMBERSHIP APPLICATION

Name _____
Last First Middle

Address _____ City _____

State _____ Zip _____ Phone () _____ - _____

Grade _____ School Attending _____

Name of Parent/Guardian _____
Last First

Phone() _____ - _____ Address _____

City _____ State _____ Zip _____

PERSONAL HEALTH HISTORY

Allergies (food, insects, plants, medications, etc.)

*Check any that apply to your health

ADHD or ADD _____ Asthma _____ Cancer or Leukemia _____

Convulsions or Seizures _____ Diabetes _____ Heart Trouble _____

Hemophilia _____ High Blood Pressure _____ Kidney Disease _____

List any medications you are currently taking

List any physical /behavioral conditions that may effect/limit full participation

List equipment you need such as a wheelchair, brace, glasses, corrective lenses, etc.

IMMUNIZATIONS (give date of last inoculation)

Tetanus Toxoid _____ Diphtheria _____

Pertussis _____ Measles _____

Mumps _____ Rubella _____ Polio _____

Name of personal physician _____

Phone() _____ - _____

Hospital to be taken to if injured _____

Personal health/accident insurance carrier _____

Policy No. _____

PARENT AUTHORIZATION

This health history is correct so far as I know and the person here in described has permission to engage in all prescribed activities as noted by the advisor. In the event of illness or accident in the course of activity, I request that measures be instituted without delay as the judgment of medical personnel dictates.

Parent or Guardian Signature

Date

TOWN OF MADISON
FIRE DEPT.

EXPLORER POST 2400

INFORMATION PACKET



Town of Madison Fire Department Explorer Post 2400 Guidelines

Mission Statement

To explore career opportunities in the fire service by being involved with the Town of Madison Fire Department through education and hands-on experience.

Guidelines

- Training sessions will be held on the 1st and 3rd Tuesday of each month at 7:00pm. The meetings take place at the Town of Madison Fire Department. You are to be there unless excused by the Chief or an advisor.
- Explorer Post also does a variety of extra activities such as: Kid's Expo, Extrication, etc. 50% of these extra activities must be attended.
- Each member of the explorer post will be issued a set of gear, which includes helmet, coat, bunker, boots and gloves. This gear is the property of Town of Madison Fire Department and is not to be removed from the station unless in use for Explorer functions. Personal use or labeling of equipment can only be done with permission from the Chief.
- Each explorer is also issued a dress blue shirt with a badge and a nameplate. All uniforms and equipment must be properly maintained. When an Explorer leaves the post, all equipment must be returned.
- All equipment including dress uniform must be worn as directed by the advisors or the Chief. Uniforms are to be worn at special events.
 - When required to wear dress uniform, it will be light blue shirts, blue pants, black shoes, black socks, and a black belt.
 - Dress uniforms or any components of it may only be worn as authorized by an advisor or chief.
- When required to wear turnout gear, it must be all gear issued unless told otherwise. This includes a coat, bunkers, boots, helmet and gloves.
- Any training session where cleaning is required, all explorers must participate. All explorers must follow all orders given by explorer officers, advisors and fire officers.
- By being a member of the explorer post, the Boy Scouts of America has provided a general liability insurance coverage. This insurance does not provide coverage for medical payments or accidental insurance. As a result, this Explorer Post is

limited in activities in which it can participate. Explorers must not be exposed to any hazards such as violent patients, traffic hazards, explosions or any live fires.

- The post has officer positions of President, Vice President and Secretary. These positions are voted upon on the 1st Tuesday of January. Each officer position is voted in for a one-year term.
 - Explorers that take on these positions are expected to maintain good attendance and good standing with the post and department. These positions are held for a year unless the explorer is removed or drops the program. In which case, an election will be held and the position will be filled. No explorer will be allowed to run for the President and Vice President positions without being off probation.
- The vote on any matters of the Explorer Post will be passed by a majority vote (2/3rds of members present) of members present at the meeting. Any matters that come before the Explorer Post for a vote must also be presented to an advisor beforehand. An advisor must be present while the vote is taking place.
 - In the event of a tie, an advisor will make the tie breaking decision after a re-vote by the explorers.
- Any vote to spend in excess of \$100 of the Explorer Post money must be reviewed by the Chief.
- Explorers may attend fire department trainings. They may not attend the business meeting.
- For explorers in high school, a GPA of 2.0 will be maintained. A copy of a report card will be required to be handed in. If grades are not met, the advisor, chief and the parents will meet to determine appropriate action.
 - The most appropriate action will probably be temporary suspension from drills, responding to the station and other fire department activities. This suspension will be held until the student has obtained a GPA in excess of 2.0.
 - Some type of letter or proof is needed for the explorer to be put back on active status.
 - If a GPA of 2.0 cannot be obtained by the end of the following semester, the explorer will be terminated from the post.
- Probationary Period
 - Explorers that just joined the post will meet a six-month probationary period. In that period 10 explorer events will be attended. Fire department training can make up a missed explorer training.
 - In that six-month period if the explorer has maintained his/her attendance and is in good standing, they will be removed from probation and issued a dress blue shirt with a badge and a nameplate. They will also be issued a pager per the advisors and/or chief's judgment.

- Ride Alongs
 - The explorer will be given the opportunity to ride along with the duty crew. The explorer will not be allowed to be in the station in place of school. The explorer will not be considered essential personnel, as they are there to observe. The explorer will not be relied upon as a team member on an emergency scene. Small tasks such as retrieving tools from the truck may be assigned. The explorer will not be put into any immediate danger to life or health (I.D.L.H.) environments. The explorer will not be required to or expected to run/operate any equipment on the emergency scene.
 - The explorer will participate in daily chores, rig checks and other duty tasks.
 - The explorer will obey orders given to him/her. Failure to do so may result in disciplinary action that will be assessed on a case-by-case basis.
 - The explorer prior to being allowed to ride along will complete a probationary period.
 - As regulated by federal law, any EMS call that the explorer hears about, is at or is a part of while at the T.M.F.D. is confidential. They are not to discuss these calls to anyone that was not on it.
 - When arriving at the station for calls, you do not hold a place on a truck, anyone higher than you can take your place (Intern, Fire Fighter, or Officer).
 - Explorers are to respond to the station *only* for calls. They are not to respond to the emergency scene.
 - Lights and sirens are prohibited in responding to the station.

- Fire Ride Along
 - The explorer will complete a check off sheet so they are proficient in the knowledge in the placement of equipment on the apparatus.

- EMS Ride Along
 - The opportunity is also available for the explorer to ride along on the ambulance.
 - This is purely to watch how an ambulance crew works. The explorer will not be required to be an essential part of staffing or the crew involved in patient care.
 - The explorer will be able to ride along between the hours of 0700-2200.
 - The explorer will only be able to ride along as the third person on an ambulance.
 - Requirements
 - In order to ride on the ambulance the explorer will meet these basic requirements.
 - At least 16yrs of age
 - AHA Certified CPR
 - AHA Certified First Aid

- Completed blood bourn pathogen training.
 - TB tested
 - Completed orientation of ambulance and the check sheet.
 - Including a HIPPA briefing.
 - Minimum of 80hrs of fire dept. ride time.
- **Pagers**
 Explorers now have the privilege of carrying pagers. This privilege is not to be abused. The following rules have been set for the use of the pagers:
 - A pager and a charger will be issued after probation to any explorer who has maintained good attendance and per the advisors and/or chief's judgment.
 - Pagers are not to be worn/on in school.
 - The replacement fee for pagers is \$455.
 - During the school week, you cannot respond past 2200.
 - Being issued a pager is a privilege and at any time this may be revoked.
 - **Disciplinary Action**
 - If an explorer has a certain number of unexcused absences (in the time span of a year) for meetings the following actions will take place.
 - 3 unexcused-Verbal warning
 - 6-unexcused-Written warning and 3 months probation
 - 12 unexcused-Termination
 All warnings will be documented and punishments are subject to change due to the severity of each incident.
 - Any vote for disciplinary action must be reviewed and approved by the Chief.
 - In no instance is insubordination, horseplay, inappropriate behavior or profanity allowed or excusable when dealing with the public or supervisors.
 - Violation of these guidelines, T.M.F.D. and/or Boy Scouts of America rules, may result in disciplinary actions up to and including dismissal.
 - Use of tobacco products by any member of the Explorer Post under the age of 18 is not permitted.
 - The use of alcohol or controlled substances not medically authorized will not be permitted

I have read and understand the guidelines of the Town of Madison Fire Department explorer post.

Explorer signature _____

Date _____

Guardian signature _____

Date _____